

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida (813) 944-1001
Mailing Address – 3434 Colwell Avenue, Suite 200, Tampa, Florida 33614
longlakecdd.org

March 17, 2022

**Board of Supervisors
Long Lake Reserve
Community
Development District**

AGENDA

Dear Board Members:

The Regular meeting of the Board of Supervisors' of the Long Lake Reserve Community Development District will be held on **Thursday, March 24, 2022 at 6:00 p.m.** at the Long Lake Reserve Amenity Center, located at 19617 Breynia Dr., Lutz, FL 33558. The following is the agenda for this meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS**
- 3. BUSINESS ITEMS**
 - A. Consideration of Holiday Lighting Proposals..... Tab 1
 - B. Consideration of Limited Warranty on Securiteam Contract..... Tab 2
 - C. Consideration of Pond Maintenance Proposals Tab 3
 - D. Discussion of CDD Policies Tab 4
 - i. Event Room Reservation Agreement Tab 5
 - ii. Pool Party Usage Agreement..... Tab 6
- 4. BUSINESS ADMINISTRATION**
 - A. Consideration of Minutes of the Board of Supervisors' Meetings Held on February 24, 2022 Tab 7
 - B. Consideration of Operation and Maintenance Expenditures for February 2022 Tab 8
- 5. STAFF REPORTS**
 - A. District Counsel
 - B. District Engineer
 - i. Presentation of Stormwater Analysis Report (under separate cover)
 - C. Presentation of Aquatic Service Report Tab 9
 - D. Clubhouse Manager
 - i. Presentation of Clubhouse Report Tab 10
 - E. District Manager Tab 11
- 6. SUPERVISOR REQUESTS**
- 7. ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Debby Wallace

Debby Wallace
District Manager

Tab 3



Long Lake Reserve CDD

Waterway maintenance proposal



Aquatic Weed Control, Inc.

Your **CLEAR** choice in waterway management since 1992.

Orlando • Tampa • Fort Myers • Daytona Beach
407-859-2020 • 800-543-6694 • www.AquaticWeedControl.net

We are Aquatic Weed Control, Inc.

Aquatic Weed Control was established in Orlando in 1992 to provide cost-effective and innovative ways to solve aquatic vegetation problems. We are headquartered in Orlando with service locations in Tampa, Ft. Myers and Daytona Beach. Our longstanding reputation for quality service and friendly staff is not an accident. It is our sound belief in combining quality service with dedication that has guided our company over the years.

Our Staff

Our employees, in the office and in the field, truly care about each client and strive to meet and exceed the client's expectations.

Teamwork is a vital part of our success. Our clients trust AWC for a wide range of environmental services. And likewise, we're proud to work closely with our clients. That is how we build relationships that last.



BBB Rating: A+



Our Clients

- Home Owners Associations
- Property Management Companies
- Office and Industrial Parks
- Businesses of all sizes
- Condominium and Apartment Complexes
- Golf Courses
- Amusement Parks
- Hospitals and Hotels
- City, County and State Agencies
- Environment Consulting Firms
- Developers and Construction Companies
- And more



Resources

Whatever the job requires, Aquatic Weed Control has what it takes.



Our fleet of **pickup trucks** are equipped with trailers that can haul an ATV, skiff or airboat. You will see them often as they travel from account to account.



ATVs, or all-terrain vehicles are the ideal equipment for spraying along the shorelines of most waterways. Our fleet is especially equipped so our technician can travel easily around a waterway.



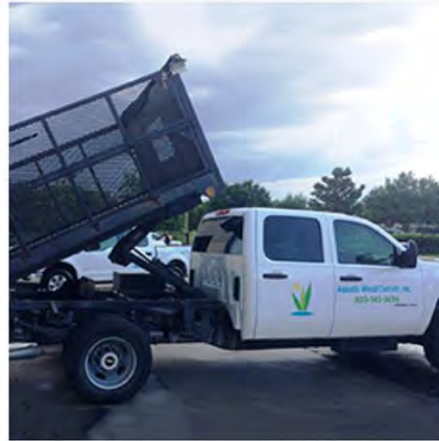
Skiffs are small boats that are equipped with trolling motors and specialized equipment. They are ideal for larger ponds where the weeds are too far away from the shoreline to be reached by a backpack or an ATV.



An **airboat** can navigate easily through shallow swamps and marshes. They can travel over and through patches of invasive plants where a regular boat propeller would get entangled.



Backpacks are used to individually target specific non-native plants. Our technician can walk into small, tight areas where larger equipment cannot get access.



Dump trucks are built to haul heavy loads and dump them easily. When debris is removed from a site, a dump truck is ideal for hauling and disposing of debris.



Swamp buggies are made to move around in swamps. With 4-wheel drive and over-sized tires, they can easily travel over dry land, sandy soil, mud and marshes.

Our Licenses

- Florida Commercial Aquatic Plant Management
- Florida Natural Areas Weed Management
- Florida Right-of-Way Vegetation Management
- CSX Railroad Certified Contractor
- Certified Department of Environmental Protection, Stormwater Inspectors
- Department of Environmental Protection, Best Management Practices Certification



Aquatic Weed Control, Inc.

All waterways — ponds, lakes and canals — are susceptible to bad nutrients that accelerate the growth of algae, weeds and other undesirable vegetation. These unwanted nutrients enter the water from street drainage, lawn debris and runoff from fertilized yards. Additionally, weeds can get into your waterway from seeds carried by the wind, birds, wildlife, boat trailers, etc. We offer a variety of ways to work within our client's timeframe and budget to keep algae, weeds and other undesirable vegetation under control.

ALGAE CONTROL

Though some algae and aquatic weeds are a necessary part of a healthy ecosystem, too much is not a good thing. Algae can be especially troublesome as it is present year-round in Florida and thrives during the warmer months when it can double in size every 4 hours. Our professional aquatic weed control programs can make all of these aquatic nuisances manageable.

Algae molecules are in every waterway just waiting to be fed. Run-off and grass clippings from fertilized yards put additional nutrients into the water that can accelerate the growth of unwanted vegetation.

As part of a water management plan, we suggest:

- Grass clippings are NOT blown into the water
- Use a phosphorus free fertilizer and do NOT fertilize within 10 feet of the shoreline

Biological controls can be introduced into an infested body of water that work day after day to assist an herbicide maintenance program in controlling algae and unwanted vegetation.

- New ponds should be dug deep enough to prevent light from reaching the bottom and located where they will not be fed nutrients that can wash down from larger nearby ponds.
- Have a good water run-off management plan in place. With all the rain we get in Florida this is vital. Nutrients from other sources run into a waterway and encourage new growth and stimulate any seeds in the water. Nutrients come from street drainage, yard debris and fertilized grass clippings.
- Plant native plants along the shoreline. Native plants compete with algae and other unwanted vegetation for nutrients and sunlight. These weed control agents also help oxygenate the water which promotes the breakdown of bacteria and provides food and protection for fish and water fowl.

When native plants are planted along the shoreline they act as a filtering agent. When it rains, the run-off from fertilized yards and streets hit the native plants first which soak up the nutrients before they can get into the waterway. The nutrients are often good for the plants but they are bad for a waterway.

Before



After



OTHER SERVICES WE PROVIDED

Wetlands

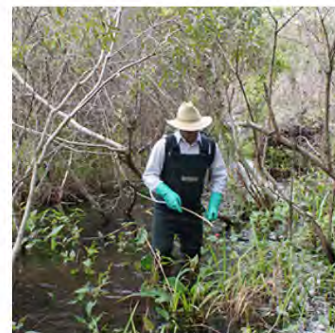
Florida's natural lands and water resources require special attention to keep them in their naturally functioning ecosystem condition. Some of these functions are to store floodwaters, improve water quality, maintain water flow and provide food, nesting and protection for fish and wildlife.

Aquatic Weed Control, Inc. has been developing and providing wetland programs for years. All of this experience is what brings HOAs, Builders, Commercial Developers and Consulting Firms back to us over and over again, year after year.

We work with the client to plan a strategy to get a wetland area cleaned up and working properly. Our experience and trained staff know which plants are aggressive and undesirable and which ones provide a benefit to any wetland.

We are always ready to work closely with the State, local agencies and the client to restore an area to as close to its natural conditions as possible by means of:

- **Creation** – We can construct a wetland in an isolated area
- **Enhancement** – Increase the function of an existing wetland
- **Mitigation** – To compensate for losses to a wetland area, another wetland can be enhanced, restored or created
- **Installation** – In Littoral areas, our trained staff will install native aquatic plants to help remove pollutants from a waterway. The plants act as a filtering agent.



You can count on the cooperation of AWC to be part of your team working hand in hand with government, environmental consulting firms and you, our client. AWC will ensure your project is a success and that a maintenance program is put in place that clearly makes a difference.

Native Plantings

Planting of native plants and trees is an area where we excel. We always work closely with our clients on any size planting project. We have an outstanding reputation for completing projects that exceed expectations.

Introducing native plants and trees into an area is an excellent way to mitigate, or offset, undesirable ecological factors. State and County governments also may require mitigation for environmental reasons including:



Wetlands impacted by development

When natural plants are removed it becomes a question of which plants will survive well in their new neighborhood without needing a lot of fertilizers and water. During construction, the land is moved around and/or more earth is brought in and the drainage usually changes. You need a company that can take all of this into consideration and help the developer make an informed decision. Plants that are native to Florida have adapted over the years to Florida's changing climate and require less water and fertilizers. Also, native trees are more likely to withstand hurricanes and tropical storms.

Preserving the ecosystem:

When native plants are removed, that also removes the food, habitat and shelter for butterflies, birds and animals. Native plants preserve the natural ecosystem.

Filtering and gathering nutrients:

When native plants are planted along the shoreline of ponds and lakes, they act as a filtering agent. When it rains, the run-off carries nutrients from streets and fertilized lawns into waterways. The nutrients are often good for the plants but they are bad for a waterway. Nutrients also feed any unwanted seeds or algae close by and encourage growth.

Shoreline stabilization:

Native plants that are strategically planted along a shoreline where rainwater runs off into ponds can help stabilize the shoreline and prevent erosion. The plant's roots grow and weave together acting as a web to strengthen the soil. We can help you with a selection of plants best suited for this purpose.

Improving aesthetics:

Native plants are an excellent choice when you want to improve the landscape around and near your waterway. As an example, Bald Cypress trees are an elegant addition to an area and since they are native, they thrive in Florida's changing climates.

In addition to plant selection, a successful planting project includes:

- Working closely with the client on a project and utilizing our experienced personnel
- Performing an on-site inspection before making any recommendations
- Identifying key access points, size of the area and soil conditions
- Using our knowledge of proper plant selection, size and quantities
- Thorough follow up and maintenance

AWC's highly experienced and trained personnel will work closely with each client to make sure they have quality plants, properly installed to ensure success.



Removals

Removals can be done using herbicides, mechanical and hand-held equipment or a combination of all three.

Herbicides: We use only EPA approved herbicides. Most are designed to target certain plants and kill on contact, while others are absorbed through their foliage and take about 7 – 10 days. Our technicians are thoroughly trained and licensed by the State in order to do their job properly every day for our clients.

Mechanical removal: This is an effective and efficient way to control or eliminate unwanted plants and trees. Some non-native plants grow so large that machines need to be brought onto a site to assist with the removal.

We look at all removal projects and determine which removal process will work the best. Our experienced operators can operate any kind of equipment needed to complete a project.

As we all know, getting rid of weeds or unwanted trees or shrubs is no picnic unless you have the right equipment.

Our trained staff can quickly and positively identify nuisance plants and remove them with minimal impact on neighboring native vegetation. Whether we are dealing with just a few trees or a large-scale acreage, specialized equipment enables us to get rid of these unwanted trees and remove the debris from the worksite, quickly and efficiently.

Whether it's an over-grown lakefront or an entire canal system that is clogged with growth, we have the training and expertise to make it all go away.



Erosion Control

Erosion can be a real problem during heavy rains when the water pours into waterways and causes the bank to erode. This action depletes the surface soil and causes the edges to crack and fall into the water.

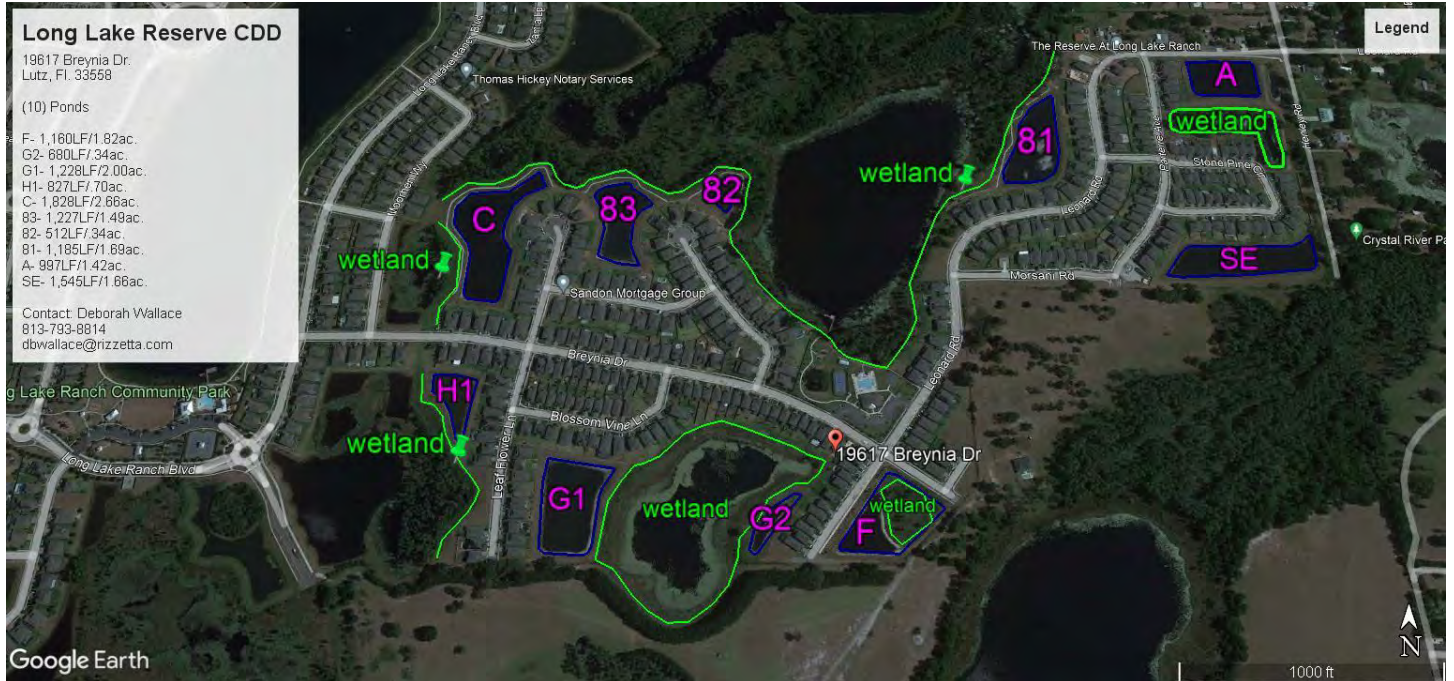
Our team of experts can help the situation from getting worse and take action to repair the damage.

Erosion Blanket: These blankets consist of degradable natural threads like hemp or coconut fibers that are pinned in place along shorelines. They provide protection and promote vegetation taking root.

New vegetation is planted throughout the blanketed area. The blanket holds the shoreline in place and slowly degrades as the new plants take root and control the area on their own.



Waterway site map





Aquatic Weed Control, Inc.

Your **3rd** Choice in Waterway Management Since 1988

THIS AGREEMENT made the date set forth below, by and between **Aquatic Weed Control, Inc.** Hereinafter called "AWC", and

Long Lake Reserve CDD
c/o Rizzetta
5844 Pasco Rd suite 100
Wesley Chapel, FL 33544
Debby Wallace 813-933-8814 dbwallace@rizzetta.com

04/01/2022 – 03/31/2023

Hereinafter called "CUSTOMER". The parties hereto agree as follows:

AWC agrees to maintain the following waterway(s) treatment area(s) in accordance with the terms and conditions of this agreement.

Customer agrees to pay AWC in the following amount and manner:

(10) Waterways associated with Long Lake Reserve CDD

- Initial startup charge	\$ n/a
- Shoreline grass and brush control	\$ 737.00 (monthly)
- Submersed and floating vegetation control	\$ Included
- Blue dye treatments as needed	\$ Included
- Trash removal	\$ Included
- Additional treatments as required by AWC	\$ Included
- A monthly report of all waterways treated	\$ Included

Total monthly investment \$ 737.00

Scheduled treatments will be provided monthly (approximately once every 30 days) with (3) visits per month.

*Trash is limited to objects small enough to fit into a garbage bag. Oversized objects can be removed at an addition fee based on size and location. |

Payments for this service will be due in full within 30 days of the invoice date. Unpaid invoices will accrue interest at 1.5% per month.

Aquatic Weed Control, Inc maintains 2 million dollars general liability, 1 million dollars commercial auto, pollution liability, herbicide/pesticide operations, watercraft liability, workers compensation and 5 million dollars excess umbrella. Certificates will be provided upon request.

ACCEPTANCE OF AGREEMENT

Tal Roman

Aquatic Weed Control, Inc.

Customer's Signature Title

Print Signature Date

Print Company Name



Aquatic Weed Control, Inc.

Your One-Stop Choice in Waterway Management Since 1992

Addendum to Water Management Agreement

1. AWC's Water Management Agreement will be conducted in a manner consistent with good water management practice utilizing the following methods and techniques when applicable: Periodic treatments to maintain reasonable control of excessive growth of aquatic vegetation. CUSTOMER understands that some vegetation is required in any body of water to maintain a balanced aquatic ecological system.
2. It is CUSTOMER'S responsibility to notify AWC of all work areas that are required mitigation areas in which desirable plants have been installed. AWC assumes no responsibility for damaged plants where CUSTOMER has failed to notify AWC.
3. Price quoted is null and void if signed agreement is not returned to AWC within 30 days of proposal date.
4. Water use restrictions after treatment are not often required. When restrictions are required, AWC will notify CUSTOMER in writing of all restrictions that apply. AWC will not be held liable for damages resulting from CUSTOMER'S failure to follow water use restrictions.
5. AWC will not be responsible for the manual removal of dead vegetation such as cattails and grass which may take several seasons to decompose.
6. Neither party shall be responsible for damages, penalties or otherwise for any failure or delay in the performance of any obligations hereunder caused by strikes, riots, war, acts of God, accidents, governmental order and regulations, curtailment or other cause beyond its reasonable control and which, by the exercise of due diligence, it is unable to overcome.
7. * Upon the anniversary date, this agreement will be automatically extended for additional twelve (12) month periods unless CUSTOMER provides written notice stating otherwise.
8. Either party may cancel this agreement with 30 days prior written notice. Upon cancellation, all outstanding balances will be due in full. CUSTOMER agrees to notify AWC in writing prior to any changes in ownership or property management. Changes in ownership or property management will not constitute termination of this agreement.
9. AWC agrees to hold CUSTOMER harmless from any loss, damage or claims arising out of the sole negligence of AWC; however, AWC shall in no event be liable to CUSTOMER, or others, for indirect, special or consequential damages resulting from any cause beyond our control.
10. CUSTOMER agrees to pay AWC in a timely manner, consistent with the terms and conditions of this agreement. Should CUSTOMER fail to make timely payments, AWC may, at its option, charge interest, impose a collection charge and/or file a mechanics lien for all monies past due plus interest, collection costs and reasonable attorney's fees.
11. CUSTOMER agrees to pay any government-imposed tax including sales tax.

ACCEPTANCE OF ADDENDUM

Ted Brown

Aquatic Weed Control, Inc.

Customer's Signature

Date

Long Lake Reserve

THANK YOU FOR YOUR TIME AND YOUR CONSIDERATION!



Aquatic Weed Control, Inc

Tad Roman

407-402-3309

For more information on AWC please visit:

www.Aquaticweedcontrol.net

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Aquatic Management Agreement

This agreement is between Sitex Aquatics, LLC. Hereafter called Sitex and Long Lake Reserve CDD hereafter called "customer"

Customer: Long Lake Reserve CDD
C/O: Rizzetta & Company
Contact: Mrs. Debby Wallace
Address: 12750 Citrus Park Ln suite 115 Tampa, FL 33635
Email: dwallace@rizzetta.com
Phone: 813.793.8814

Sitex agrees to provide aquatic management services for a period of 12 months In accordance with the terms and conditions of this agreement in the following sites:

Ten (10) Ponds (13acres) located in the community of Long Lake Reserve in Lutz, FL (see attached map)

Customer agrees to pay Sitex the following amounts during the term of this agreement for the specific service:

- | | |
|--|----------|
| 1. Shoreline Grass and Brush Control | Included |
| 2. Underwater, Floating and Algae Treatment | Included |
| 3. Lake Dye as needed | Included |
| 4. All Services Performed by State Licensed Applicator | Included |
| 5. Treatment Report Issued After Each Visit | Included |
| 6. Use of EPA Regulated Materials Only | Included |
| 7. Algae callback service as needed | Included |
| 8. Non-construction Trash removal | Included |

Service shall consist of Thirty-Six (36) Inspections a year with treatments as needed

Customer agrees to pay Sitex the following amount during the term of this agreement which shall be 4/01/22 thru 4/01/23
Agreement will automatically renew as per Term and Conditions:

Monthly Lake Service Amount: \$850.00
Total Annual Maintenance Cost: \$10,200.00

Invoice is due and payable within 30 days. Overdue accounts may accrue a service charge.

Customer acknowledges that he/she has read and is familiar with the additional terms and conditions printed on the reverse side, which are incorporated in this agreement.

Joseph T. Craig

03/11/2022

Accepted By

Date

Submitted by: Joe Craig

Date

Terms & Conditions

Sitex agrees to provide all labor, supervision, and equipment necessary to carry out the work. There shall be no variance from these specifications unless expressly stated though an addendum.

The Annual Cost will be paid to Sitex in Twelve (12) equal payments, which are due and payable in advance of each month in which the service will be rendered and will be considered late on the 30th of that month. A surcharge of two percent (2%) per month will be added for delinquent payments. The Customer is responsible for any collection or attorney's fees required to collect on this agreement.

This Agreement will be for a twelve (12) month period. This Agreement shall be automatically renewed at the end of the twelve (12) months. The monthly service amount may be adjusted, as agreed upon by both Parties, and set forth in writing to Customer. Both parties agree that service shall be continuous without interruption.

Additional Services requested by the customer such as trash clean up, physical cutting or paint removal, and other additional services performed will be billed separately at the current hourly equipment and labor rates.

Cancellation by either the Customer or Sitex may terminate the Agreement without cause at any time. Termination shall be by written notice, received by either the customer or Sitex at least thirty (30) days prior to the effective date of the termination.

Neither party shall be responsible for damage, penalties or otherwise for any failure or delay in performance of any of its obligations hereunder caused by strikes, riots, war, acts of Nature, accidents, governmental orders and regulations, curtailment or failure to obtain sufficient material, or other force majeure condition (whether or not of the same class or kind as those set forth above) beyond its reasonable control and which, by the exercise of due diligence, it is unable to overcome. • Sitex agrees to hold Customer harmless from any loss, damage or claims arising out of the sole negligence of Sitex. However, Sitex shall in no event be liable to Customer or other for indirect, special or consequential damage resulting from any cause whatsoever.

It is agreed by both Parties that the work performed under this Agreement will be done on a schedule that is sensitive to the overall function of the property. Additionally, it is understood that all work will be performed during the normal business week (Monday-Friday) unless otherwise stipulated.

Sitex shall maintain the following insurance coverage and limits;

- (a) Workman's Compensation with statutory limits;
- (b) Automobile Liability;
- (c) Comprehensive General Liability including Property Damage, Completed Operations, and Product Liability.

A Certificate of insurance will be provided upon request. Customers requesting special or additional insurance coverage and/or language shall pay resulting additional premium to Sitex to provide such coverage. • This Agreement shall be governed by the laws of the state of Florida.

LONG LAKE RESERVE CDD
19731 LEONARD RD
LUTZ, FL 33558
10 PONDS



Tab 7

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**LONG LAKE RESERVE
COMMUNITY DEVELOPMENT DISTRICT**

The Regular Meeting of the Long Lake Reserve Community Development District was held on **Thursday, February 24, 2022 at 9:00 a.m.** at the Long Lake Reserve Amenity Center, located at 19617 Breynia Dr., Lutz, FL 33558.

Present and constituting a quorum were:

Scott Humphrey	Board Supervisor, Chairman
Stephanie Greenfield	Board Supervisor, Vice-Chairman
Sara Schwartz	Board Supervisor, Assistant Secretary
William Humphries	Board Supervisor, Assistant Secretary

Appointed during the meeting:

Gabrielle Roberts	Board Supervisor, Assistant Secretary
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Also present were:

Debby Wallace	District Manager, Rizzetta & Co.
Scott Steady	District Counsel, Burr Forman, P.A.
	(via conf. call)
Tonja Stewart	District Engineer, Stantec Consulting
	(via conf. call)
Felicia Gammon	Clubhouse Manager
Deneen Klenke	Amenity Services Manager, Rizzetta & Co.
Frank Prete	Representative, Securiteam

Audience	Present
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FIRST ORDER OF BUSINESS**Call to Order**

Ms. Wallace called the meeting to order and conducted roll call.

SECOND ORDER OF BUSINESS**Audience Comments**

No audience members comments.

THIRD ORDER OF BUSINESS**Acceptance of Resignation of Betty Valenti**

On a Motion by Mr. Humphrey, seconded by Ms. Greenfield, with all in favor, the Board of Supervisors accepted the resignation of Betty Valenti for Seat 1, for the Long Lake Reserve Community Development District.

FOURTH ORDER OF BUSINESS**Consideration of Resolution 2022-02; Re-Designating of Officers of the District**

On a Motion by Ms. Greenfield, seconded by Mr. Humphries, with all in favor, the Board of Supervisors appointed Scott Humphrey as Chairman, for the Long Lake Reserve Community Development District.

On a Motion by Mr. Humphrey, seconded by Ms. Schwartz, with all in favor, the Board of Supervisors appointed Stephanie Greenfield as Vice-Chairman, for the Long Lake Reserve Community Development District.

On a Motion by Mr. Humphrey, seconded by Mr. Humphries, with all in favor, the Board of Supervisors adopted Resolution 2022-02; Re-designating Officers of the District appointing Scott Humphrey as Chairman, Stephanie Greenfield as Vice-Chairman and remaining Board Supervisors as Assistant Secretaries along with Debby Wallace and Matthew Huber, for the Long Lake Reserve Community Development District.

FIFTH ORDER OF BUSINESS**Discussion of CDD Policies**

The Board discussed the CDD policies and directed staff to correct typos and keep on the agenda for the March 24, 2022 CDD meeting and add the rental agreements to the agenda.

SIXTH ORDER OF BUSINESS**Response from Egis Regarding Bounce Houses**

The Board discussed Egis response regarding the bounce houses.

SEVENTH ORDER OF BUSINESS**Consideration of Landscape Proposal**

The Board tabled the proposal. The Board directed the Chairman to work with Ms. Gammon on a plan for the rocks and report back at the March 24, 2022 CDD meeting.

EIGHTH ORDER OF BUSINESS**Consideration of Holiday Lighting Proposal**

This item was tabled.

NINTH ORDER OF BUSINESS**Consideration of Camera & Speaker Proposal**

The Board directed Ms. Wallace to add \$9,079.77 Clubhouse surveillance upgrade to the proposed budget.

On a Motion by Ms. Schwartz, seconded by Mr. Humphrey, with all in favor, the Board of Supervisors approved the Securiteam proposal option for rental room in the amount of \$4,610.83 with a 5-year equipment and labor warranty, for the Long Lake Reserve Community Development District.

TENTH ORDER OF BUSINESS**Discussion of Tennis Court Lighting Proposal**

The Board discussed the tennis court lighting proposal and discussed having Ms. Gammon send out an email to the residents asking for feedback on a list of capital improvements before budget season.

ELEVENTH ORDER OF BUSINESS**Consideration of Minutes of the Board of Supervisors Meeting held on January 27, 2022**

On a Motion by Mr. Humphrey, seconded by Mr. Humphries, the Board of Supervisors approved the January 27, 2022 Board of Supervisors Meeting Minutes, as amended, for the Long Lake Reserve Community Development District.

TWELFTH ORDER OF BUSINESS**Consideration of Operation & Maintenance Expenditures for January 2022**

On a Motion by Ms. Schwartz, seconded by Ms. Greenfield, the Board of Supervisors approved the Operation & Maintenance Expenditures for January 2022 (\$33,057.06), for the Long Lake Reserve Community Development District.

THIRTEENTH ORDER OF BUSINESS**Staff Reports****A. District Counsel**

Mr. Steady and Ms. Stewart updated the Board on communication with Pasco County regarding accepting ownership and maintenance of the roadways to Pasco County.

Mr. Steady stated the CDD has no responsibility or liability over the roads.

B. District Engineer

Ms. Stewart will provide a draft of the Stormwater Legislation Exhibit for the Board to approve at the March 24, 2022 CDD meeting.

C. Aquatic Service Report

Ms. Wallace presented the aquatic report to the Board. Ms. Wallace presented a letter from Solitude regarding a 7% increase. The Board directed Ms. Wallace to collect at least one other proposal and advise Solitude they are collection proposals if they want to submit one. The Board did not approve the increase and the contract will stay as-is. The Board discussed the aquatic plants.

D. Clubhouse Manager

Ms. Gammon presented the Clubhouse Report to the Board. Ms. Wallace will reach out to the HOA about adding doggie stations on CDD property.

E. Landscape Report

No report.

F. District Manager

Ms. Wallace announced that the next scheduled meeting is for March 24, 2022 at 6:00 p.m.

FOURTEENTH ORDER OF BUSINESS**Supervisor Requests**

On a Motion by Ms. Schwartz, seconded by Ms. Greenfield, with all in favor, the Board of Supervisors appointed Gabrielle Roberts to Seat 1 for the term 11/2020 through 11/2022, for the Long Lake Reserve Community Development District.

FIFTEENTH ORDER OF BUSINESS**Adjournment**

Ms. Wallace stated that if there was no further business to come before the Board then a motion to adjourn was in order.

On a Motion by Mr. Humphrey, seconded by Ms. Greenfield, with all in favor the Board of Supervisors adjourned the meeting at 11:09 a.m., for the Long Lake Reserve Community Development District.

Secretary / Assistant Secretary

Chairman / Vice Chairman

Tab 8

LONG LAKE RESERVE COMMUNITY DEVELOPMENT DISTRICT

District Office · Wesley Chapel, Florida · 813-994-1001
Mailing Address - 3434 Colwell Avenue, Suite 200, Tampa Florida 33614
www.longlakereserve.org

Operation and Maintenance Expenditures February 2022 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from February 1, 2022 through February 28, 2022. This does not include expenditures previously approved by the Board.

The total items being presented: **\$39,267.41**

Approval of Expenditures:

_____ Chairperson

_____ Vice Chairperson

_____ Assistant Secretary

Long Lake Reserve Community Development District

Paid Operation & Maintenance Expenditures

February 1, 2022 Through February 28, 2022

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Austin Outdoor, LLC	001870	TM 309105	Monthly Landscape Maintenance 01/22	\$ 7,087.00
Austin Outdoor, LLC	001870	TM 326014	Monthly Landscape Maintenance 02/22	\$ 7,087.00
Bright House Networks	20220228-1	082530701011622	Account #0050825307-01 19617 Breynia DR 01/22	\$ 285.82
Cheryl's Trinity Inc.	001864	14166	Wine Tasting Event 02/22	\$ 300.00
County Sanitation	001860	22101335	Monthly Waste Services 02/22	\$ 4,399.02
Duke Energy	001865	9100 8628 4637 01/22	19245 Breynia Dr. Sign, Monument, Irrigation 01/22	\$ 30.47
Duke Energy	001847	9100 8628 4835 01/22	0000 Leonard RD Lite, Phase 3B 01/22	\$ 766.85
Duke Energy	001865	9100 8628 5034 01/22	19932 Leonard Rd Sign 01/22	\$ 30.51
Duke Energy	001865	9100 8628 5448 01/22	19617 Breynia Drive - Morsani Amenity 01/22	\$ 704.95
Florida Department of Revenue	001851	39-8018052697-8 01/22	Sales Tax Payable Quarterly 01/22	\$ 93.76
GEC Services, LLC	001856	Inv-65840	Janitorial Supplies 01/22	\$ 17.74
Home Team Pest Defense, Inc.	001861	82483497	Monthly Pest Control 02/22	\$ 126.00
Horner Environmental Professionals, Inc.	001853	217957	Chemical Treatment (Morsani) 10/21	\$ 500.00
Horner Environmental Professionals, Inc.	001853	217960	Chemical Treatment (Morsani) 10/21	\$ 500.00
Long Lake Reserve CDD	CD028	CD028	Debit Card Replenishment	\$ 422.61

Long Lake Reserve Community Development District

Paid Operation & Maintenance Expenditures

February 1, 2022 Through February 28, 2022

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Pasco County Utilities	001862	16123185	19244 Breynia Irrigation Drive 01/22	\$ 170.66
Pasco County Utilities	001862	16123431	19617 Breynia Dr 01/22	\$ 194.15
Pasco County Utilities	001862	16123432	19932 Leonard Rd 01/22	\$ 365.94
Pasco County Utilities	001862	16123433	Morsani Phase 2 Irrigation 01/22	\$ 71.66
Rizzetta & Company, Inc.	001863	INV000000000065644	General Management & Oversight 02/22	\$ 3,580.49
Rizzetta & Company, Inc.	001849	INV0000065346	Personnel Reimbursement 01/21/22	\$ 3,076.86
Rizzetta & Company, Inc.	001849	INV0000065361	District Management Fees 02/22	\$ 4,267.42
Rizzetta & Company, Inc.	001866	INV0000065945	Out of Pocket Expense 01/22	\$ 50.00
Rizzetta Amenity Services, Inc.	001857	INV00000000009441	Out of Pocket Expense 12/21	\$ 191.00
Sara Schwartz	001858	SS012722	Board of Supervisors Meeting 01/27/22	\$ 200.00
Securiteam, Inc.	001850	11777011222	Service Call 01/22	\$ 212.50
Securiteam, Inc.	001859	15096	Quarterly Monitoring - Amenity Center 02/22	\$ 1,440.00
Solitude Lake Management	001867	PI-A00754985	Lake & Pond Management Services 02/22	\$ 779.00
Stantec Consulting Services, Inc.	001868	1886736	Engineering Services 01/22	\$ 866.00
Stephanie T Greenfield	001852	SG012722	Board of Supervisors Meeting 01/27/22	\$ 200.00

Long Lake Reserve Community Development District

Paid Operation & Maintenance Expenditures

February 1, 2022 Through February 28, 2022

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Suncoast Pool Service	001869	8004	Monthly Pool Service 02/22	\$ 850.00
William F Humphries III	001855	WH012722	Board of Supervisors Meeting 01/27/22	\$ 200.00
William Scott Humphry	001854	SH012122	Board of Supervisors Meeting 01/27/22	<u>\$ 200.00</u>
Report Total				<u>\$ 39,267.41</u>